

Uniform Hazardous Waste Manifest

Federal law requires that any facility that generates more than 100 kilograms (220 pounds or approximately one-half of a 55-gallon drum) of hazardous waste (or 1 kilogram of acutely hazardous waste) in a calendar month use the completed Uniform Hazardous Waste Manifest when shipping its hazardous waste off-site.

Remember—you must use the Manifest of the state to which you are sending the waste. If that state does not have its own version of the Manifest, use the Manifest form of the state in which you generated the waste.

If neither the state to which you are sending your waste nor the state in which your waste was generated has its own Manifest form, you may order Manifest forms from commer-

cial companies that produce the federal version of the Manifest, or obtain copies from some hazardous waste treatment, storage, or disposal firms.

Items 1 through 20 (and 21 through 35 on the continuation sheet) constitute the federal portion of the Manifest form. Items A through K comprise the state portion of the form. When using a state form, follow the instructions provided with that form. If you are not using a state form, ask your state hazardous waste agency whether you must fill in items A through K. Contact your state hazardous waste agency, your hauler, and the facility that is to receive your waste shipment to be sure you complete all the necessary items on the Manifest.

Instructions

ITEM 1.

Generator's U.S. EPA ID Number - Manifest Document Number

Enter the generator's U.S. EPA 12-digit identification number and the unique 5-digit you assign to this Manifest (e.g., 00001).

ITEM 2.

Enter the total number of pages used to complete this Manifest, i.e., the first page (EPA Form 8700-22) plus the number of Continuation Sheets (EPA Form 8700-22A), if any.

ITEM 3.

Generator's Name and Mailing Address

Enter the name and address of your business.

ITEM 4.

Generator's Phone Number

Enter a telephone number where an authorized agent of your company may be reached in the event of an emergency.

ITEM 5.

Transporter 1 Company Name

Enter the company name of the first transporter who will transport the waste.

ITEM 6.

U.S. EPA ID Number

Enter the U.S. EPA 12-digit identification number of the first transporter identified in Item 5.

ITEM 7.

Transporter 2 Company Name

If applicable, enter the company name of the second transporter who will transport the waste. If more than two transporters are used to transport the waste, use a Continuation Sheet(s) (EPA Form

8700-22A) and list the transporters in the order they will be transporting the waste.

ITEM 8.

U.S. EPA ID Number

If applicable, enter the U.S. EPA 12-digit identification number of the second transporter identified in Item 7. NOTE: If more than two transporters are used, enter each additional transporter's company and U.S. EPA 12-digit identification number in items 24-27 on the Continuation Sheet (EPA Form 8700-22A). Each Continuation Sheet has space to record two additional transporters. Every transporter used between the generator and the designated facility must be listed.

ITEM 9.

Designated Facility Name and Site Address

Enter the company name and site address of the facility to which you are shipping the waste listed on this Manifest. The address must be the site address, which may be different from the company mailing address.

ITEM 10.

U.S. EPA ID Number

Enter the U.S. EPA 12-digit identification number of the designated facility identified in Item 9.

ITEM 11.

U.S. DOT Description (including Proper Shipping Name, Hazard Class, and ID Number [UN/NA])

Enter the U.S. Department of Transportation (DOT) Proper Shipping Name, Hazard Class, and ID Number (UN/NA) for each waste as identified in 49 CFR 171

through 177. Your hauler or the facility to which you are shipping the waste may be able to help you determine this information. You may also be able to obtain information and assistance from the U.S. Department of Transportation (DOT) at 202-366-5580, Materials Transport Bureau, your state transportation agency, your state hazardous waste management agency, or your trade association.

ITEM 12.

Containers (No. and Type)

Enter the number of containers for each waste and the appropriate abbreviation for the type of container:

DM = Metal drums, barrels, kegs

DW = Wooden drums, barrels, kegs

DF = Fiberboard or plastic drums, barrels, kegs

TP = Tanks portable

TT = Cargo tanks (tank trucks)

TC = Tank cars

DT = Dump truck

CY = Cylinders

CM = Metal boxes, cartons, cases (including roll-offs)

CW = Wooden boxes, cartons, cases

CF = Fiber or plastic boxes, cartons, cases

BA = Burlap, cloth, paper or plastic bags

ITEM 13.

Total Quantity

Enter the total quantity of waste described on each line. Your measurement must include the weight of the container when the waste

container is to be discarded (example: a drum containing waste). Do not use fractions or decimals.

ITEM 14.

Unit (Wt./Vol.)

Enter the appropriate abbreviation for the unit of measure for each quantity entered under Item 13, as follows:

G = Gallons

P = Pounds

T = Tons (2,000 pounds)

Y = Cubic yards

L = Liters

K = Kilograms

M = Metric tons (1,000 kilograms)

N = Cubic meters

ITEM 15.

Special Handling Instructions and Additional Information

Use this space to indicate special transportation, treatment, storage, or disposal information or Bill of Lading information.

ITEM 16.

Generator's Certification

You must sign and date the Uniform Hazardous Waste Manifest after you have filled it out. You must certify that you have made a good faith effort to minimize your waste generation and to select the best waste management method that is available to you and that you can afford.

